

**KALIACHAK COLLEGE**  
**Resource Use Policy**

Kaliachak College has a distinct resource use policy. The material resources, it possesses, include own campus area, college building, Learning infrastructure, games infrastructure, Supportive infrastructure. On the other hand human resource includes Students, Faculty, and supportive staff.

- A. Learning Resources: These are meant for teaching and learning purpose in this college. However, in special occasion these infrastructures are lent for other institutions like the affiliating university, central and state agencies even local NGOs for greater interest of the society. But utmost care is taken to restrict the allotment of ordinary rooms only. In special circumstances modern education technologies like the LCD projector, computer, internet, smart class room sound system power backup system is allowed for external use on payment of fixed fees/rent as settled by the authority.
- B. The six labs including Computer and language, college possesses, are strictly for the teaching and learning of the students in regular and distance mode along with the faculties. During examination of the affiliated university the students allotted for Kaliachak College Centre are also allowed to use the respective labs for their practical examination. However, the authority is trying to provide the extended laboratory facility to the local scholars and people for their needs like testing of drinking water, soil testing, and test for Sericulture and agri-horticulture diseases etc.
- C. The Library is made available to all the students of regular and distance mode and faculty members for reading and borrowing purpose between 11 to 5.00 PM on all working days. They are penalized with a nominal fine for delayed return of the borrowed books. Open stag access is only allowed for the faculties. The passed out students, alumni and students from other institutions those who desired to use the library may read their preferred books in the reading room during the working hours. But they are not allowed to borrow the books.
- D. Among the games & sports infrastructures Kaliachak College share its play ground with local society. The local children may play in the field freely after the college hours. But for any external institutional use they are to submit written application to the college authority concerned. Conference Hall may be allowed for external use for a nominal fees fixed only for definite purpose of welfare for the students in particular and society as a whole.
- E. The campus Resources like fruit bearing Litchi and mango orchard, Tick wood trees, Pond are used for the purpose of monetary resource mobilization of the institution.
- F. Human Resource: Especially faculty Members and support staff are being utilized very efficiently. The authority usually tries to utilize the inner skill of a staff and accordingly they are allotted their duties. As there is crying need of skilled hand in different respect of HEI, the authority, sometimes, allots duties to both faculties and office staff work for the neighbouring colleges, affiliating university as well as the central and state agencies like WBCSC, WBSSC, Directorate of Census, Election Commission etc. NCC & NSS volunteers are encouraged to take part in different social and cultural programmes.